

## NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

## BOARD OF ESTIMATES' AGENDA - DECEMBER 9, 2015

### BOARDS AND COMMISSIONS

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Adams-Robinson Enterprises, Inc.	\$ 105,255,000.00
AES Electrical d/b/a Freestate Electrical Construction Co.	\$ 161,955,000.00
American Siteworks, LLC	\$ 6,192,000.00
Anchor Construction Corporation	\$ 91,125,000.00
Archer Western Construction, LLC	\$1,170,639,000.00
BMW Construction Specialists, Inc.	\$ 6,651,000.00
C & W Construction Company, Inc.	\$ 1,500,000.00
Durex Coverings, Inc.	\$ 8,000,000.00
Guardrails, etc., Inc.	\$ 8,000,000.00
National Service Contractors, Inc.	\$ 8,000,000.00
Retro Environmental, Inc.	\$ 8,000,000.00
SECA Underground Corporation	\$ 4,185,000.00
Shade Construction Co., Inc.	\$ 8,000,000.00
The Lane Construction Corporation	\$1,415,160,000.00
The Poole and Kent Corporation (Work Capacity Rating Underwritten by Blanket Guarantee of \$50,000,000.00 from the Parent Corporation EMCOR Group, Inc.)	\$ 100,000.000.00
Window Consultants, Inc.	\$ 2,349,000.00

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**BOARDS AND COMMISSIONS** - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A S Architects, Inc.	Architect
Arora Engineers, Inc.	Engineer
Chester Engineers, Inc.	Engineer
ECS Mid-Atlantic, LLC	Engineer
Foundation Test Group, Inc.	Engineer
Gipe Associates, Inc.	Engineer
Glyndon Engineering & Technology Co.	Engineer
Kimley-Horn & Associates, Inc.	Landscape Architect Engineer
PRIME AE Group, Inc.	Engineer Architect Landscape Architect
Spartan Engineering, LLC	Engineer
STV, Incorporated	Land Survey Landscape Architect Architect Engineer
Symbiosis, Inc.	Landscape Architect

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve the  
Extra Work Orders  
as listed on the following page:

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The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

12/09/2015

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time %</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/Engineering & Construction

1. EWO #001, \$0.00 - TR 11320R, Greyhound Intermodal Terminal, 2110 Haines Street, Baltimore, Maryland  

\$6,694,743.95	\$0.00	Commercial Interiors, Inc.	60 -
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This authorization is for a 60-day time extension for administrative purposes only. This time will be used to resolve contract matters so that adequate time is furnished to complete the project. The Notice to Proceed was issued on November 5, 2014, with a contract completion date of November 5, 2015. The additional time will extend the completion date to January 4, 2016.

2. EWO #003, \$0.00 - TR 14009, Conduit System Reconstruction at Various Locations, Citywide  

\$2,651,455.00	\$607,000.00	Highlander Contracting Company	60 -
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This authorization is for a 60-day time extension in order to complete work for Contract TR 14009 - Conduit System Reconstruction at Various Locations Citywide. The additional time will also afford the BGE to have uninterrupted service in order to repair the conduit systems. This will avoid power failures and maintain continuity of duct banks for electric cabling and fiber-optic installations throughout Baltimore, Citywide. The contract expired on October 29, 2015 with a new completion date of December 29, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - Agreements

The Board is requested to approve and authorize execution of the Agreements. The period of the agreement is July 1, 2015 through June 30, 2016, unless otherwise indicated.

NURSE MONITOR AGREEMENTS

- |    |                                  |                    |
|----|----------------------------------|--------------------|
| 1. | <b>QUIEBONNIE MCDONALD, R.N.</b> | <b>\$60,500.00</b> |
| 2. | <b>COLLEEN A. RAMSAHOYE</b>      | <b>\$60,500.00</b> |

Account: 4000-426216-3110-306800-603018

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program (MMAP). The Department has an agreement with the DHMH to participate in the MMAP as the local health department coordinating nurse monitoring services to eligible participants of the Medical Assistance Personal Care (MAPC) through September 30, 2015, and Community Personal Assistance Services (CPAS) and Community First Choice (CFC) Nurse Monitors through the full term of this agreement.

The Nurse Monitor will exercise independent professional judgment and carry professional liability insurance. Each Nurse Monitor will be an independent contractor and not an employee of the City.

The Nurse Monitor will be responsible for providing personal assistance services for the MAPC participants through September 30, 2015, and providing oversight and quality monitoring of personal assistance services for CFC/CPAS participants through the full term of this agreement. They will make home visits, maintain clinical records, and utilize the Long Term Services and Support (LTSS) Maryland Tracking System, as required.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - cont'd

The agreements are late because of changes made to the MAPC Program. The template was revised to include the new billing procedure codes and reimbursement rates for personal medical assistance services.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - Agreements

The Board is requested to approve and authorize execution of the agreements and the renewal of an agreement.

1. **HEALTHCARE ACCESS MARYLAND, INC. (HCAM) \$109,492.00**

Account: 4000-498816-3080-284000-603051

The HCAM was established to assist City residents in the transition from Medicaid "fee-for-service" to a Managed Care System called HealthChoice. The HCAM employees connect clients to needed services and help them navigate the Managed Care System.

In an effort to be the single point-of-entry for all pregnant women and infants in the City, the HCAM will provide data entry support, ensuring that all related referrals outreached by other HCAM programs are entered into the Insight database. This database is used by the Department's Maternal and Child Health and Maternal Infant Nursing programs. The period of the agreement is July 1, 2015 through June 30, 2016.

The agreement is late because the Department was waiting for signatures.

**MWBOO GRANTED A WAIVER.**

2. **CHASE BREXTON HEALTH SERVICES, INC. \$ 97,000.00**

Account: 4000-499015-3023-513201-603051

Chase Brexton Health Services, Inc. will provide routine HIV testing to at least 2,000 clients. Services include testing, counseling, linkage to care, and referral for partner services and prevention services. The period of the agreement is January 1, 2015 through December 31, 2015.

The agreement is late because of an administrative oversight. The Department apologizes for the lateness.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - cont'd

3.     **THE CATHOLIC UNIVERSITY OF AMERICA,**                     **\$             0.00**  
          **SCHOOL OF NURSING**

The Department contracts with various universities to provide field experience in public health care related to Community Health Nursing services.

The opportunity provides real clinical rotations in the Department's clinics located in the City. The Catholic University of America, School of Nursing agrees to assign appropriate, fully qualified students in the Registered Nurse, and Family Nurse Practitioner Programs.

The University will provide a course description prior to rotation and all students are required to sign confidentiality forms. The period of the agreement is November 1, 2015 through October 31, 2020.

The agreement is late because revisions delayed its processing.

4.     **BALTIMORE CITY PUBLIC SCHOOLS**                             **\$12,526,689.00**  
          **BOARD OF SCHOOL COMMISSIONERS**

Account: 6000-624916-3100-295900-406001

The Baltimore City Public School System with the assistance of the Baltimore City Health Department will continue to provide School Health Suite services to students.

On June 24, 2015, the Board approved the initial agreement in the amount of \$12,565,878.00, for the period of July 1, 2014 through June 30, 2015, with the option to extend the term for 2 additional one-year periods.

The Board is requested to approve the first one-year renewal for the period of July 1, 2015 through June 30, 2016.

The request is late because the Department was waiting on the award letter from the Baltimore City Public Schools Board of School Commissioners.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - cont'd

5. **MEDSTAR HEALTH, INC.** **\$25,000.00**

Account: 6000-629016-3100-295900-406001

Medstar Health, Inc. will donate physician services and also provide funding for a part-time Nurse Practitioner as part of its community service.

The Medstar Health, Inc. pediatricians will provide on-site consultation and patient evaluation at the School-Based Health Centers at a minimum of one-half day per week, and be accessible by telephone for consultation with the practitioner in the Carter G. Woodson School during hours of operation, Monday through Friday, 7:30 a.m. to 3:30 p.m., and New Era Academy/Maritime Industrial Academy High School, School-Based Health Centers during hours of operation, Monday through Friday, 8:00 a.m. to 4:00 p.m. The period of the agreement is September 1, 2015 through August 31, 2016.

The agreement is late because the Department was waiting for signatures.

6. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$50,000.00**

Account: 5000-520116-3030-702900-603051

Family Health Centers of Baltimore, Inc. will provide access to reproductive health services to the uninsured and underinsured citizens of the City. Services include, but are not limited to education, contraception, screening, and referral of reproductive-related cancers, and education and screening of sexually transmitted infection. The period of the agreement is July 1, 2015 through June 30, 2016.

This agreement is being presented at this time due to the delay in receiving an acceptable budget and scope of work from the organization.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - cont'd

7. **UPTON PLANNING COMMITTEE, INC. (UPC)** **\$48,000.00**

Account: 4000-494416-3030-295900-603051

The UPC will recruit, organize, and evaluate youth groups for the Personal Responsibility Education Program. The period of the agreement is July 1, 2015 through June 30, 2016.

This agreement is late due to a delay during the administrative review process.

8. **JAMES MORLICK** **\$ 1,160.00**

Account: 1001-000000-3252-316200-603018

On July 29, 2015, the Board approved the original agreement in the amount of \$30,305.00. The Department is requesting approval of an additional amount of \$1,160.00 for additional services, making the total amount \$31,465.00.

Mr. Morlick will provide technical support to Maryland Access Point staff, participate in workgroups sponsored by the Maryland Department of Aging. In addition he will make recommendations as warranted and assist with data collection for reports. The period of the agreement is July 1, 2015 through June 30, 2016.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statement for Ms. Cindy Carr for the month of July of 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$66.13 - 4000-422515-3030-271500-603002

**BACKGROUND/EXPLANATION:**

Ms. Carr failed to submit her expense statement form on time. The expense statement is now outside of the guidelines set forth by AM 240-11.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the purchase of gift cards as incentives from Rite Aid Corporation, Walgreens, and CVS/Pharmacy for the HIV/STD Prevention Program.

**AMOUNT OF MONEY AND SOURCE:**

\$30,000.00 - 6,000 Rite Aid gift cards @ \$5.00 ea.  
30,080.00 - 6,000 Walgreens gift cards @ \$5.00 ea. + \$80.00  
for shipping  
30,000.00 - 6,000 CVS/Pharmacy gift cards @ \$5.00 ea.  
**\$90,080.00** - 4000-499015-3023-513200-604051

**BACKGROUND/EXPLANATION:**

The incentive cards will be distributed as incentives to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS. Also, to enhance staff ability to attract those encountered to receive counseling and testing on the STD/HIV testing van.

The STD/HIV Prevention Program adheres to all policies associated with usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenants of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal reviews of programs' activity vis'-a-vis' the internal policy, which are to be shared with the Department of Audits.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - cont'd

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits approval.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Health Department - Notification of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA). The period of the NGA is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$1,309,951.00 - 5000-535416-3044-273300-405001

**BACKGROUND/EXPLANATION:**

The approval of this NGA will allow the Department to accept and utilize funds received from the MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

The NGA is late because it was recently received from the MDoA.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notification of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Mayor's Office Human - Grant Agreement  
Services (MOHS)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with Associated Catholic Charities, Inc. The period of the agreement is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 - 4000-407116-5940-760500-603051

**BACKGROUND/EXPLANATION:**

The organization will use funds to offset a portion of the operating costs to run their day shelter named My Sister's Place Women's Center (MSPWC). MSPWC is a comprehensive day shelter and resource center for homeless women and their children (clients). The organization will serve an average of 50 clients per day.

The agreement is late because of a delay at the administrative level.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Mayor's Office on Criminal - Grant Award  
Justice (MOCJ)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Living Cities, Inc. The period of the grant award is July 1, 2015 through December 31, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$25,000.00 - 6000-604416-2252-688000-600000

**BACKGROUND/EXPLANATION:**

This grant will provide funding to the MOCJ for Phase I of the Baltimore City Accelerator Project. This project focuses on improving the communication and connectivity of services available to individuals returning from incarceration by attempting to identify communication and coordination gaps and to address these deficiencies through a series of focus groups with returned citizens.

The grant award is late because of the late receipt of grant award documents.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Mayor's Office on Criminal - Inter-governmental Agreement  
Justice (MOCJ)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Inter-governmental Agreement with the Office of the State's Attorney. The period of the Inter-governmental Agreement is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$78,000.00 - 5000-597516-2252-690703-607001

**BACKGROUND/EXPLANATION:**

On August 9, 2015, the Board authorized acceptance of the grant award for the "HYPER Coalition" grant in the amount of \$221,000.00. The grant funds a juvenile-based program that addresses high incidents of crime in Baltimore City. The program tracks juvenile offenders by utilizing a security integration model of multi-agency collaboration with state and local law enforcement agencies, public safety agencies, and community partners and includes holding high-risk juveniles accountable. The funds will also be utilized for the services of one full-time Assistant State's Attorney to focus on enhanced and collaborative prosecution efforts of juveniles who are under the supervision of the Department of Juvenile Services Violence Prevention Initiative.

The agreement is late because of the delays in the administrative review process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

(The Inter-governmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Mayor's Office of Employment - Individual Training Account  
Development (MOED)                      Agreements

The Board is requested to approve and authorize execution of the Individual Training Account Agreements. The period of the agreements is August 1, 2015 through June 30, 2016.

**1.        COMMUNITY COLLEGE OF BALTIMORE COUNTY                      \$14,900.00**

Accounts: 4000-807516-6312-467253-603051  
              4000-806716-6312-467253-603051

**2.        TOWSON UNIVERSITY    \$30,400.00**

Accounts: 4000-807516-6312-467253-603051  
              4000-806716-6312-467253-603051  
              4000-807115-6312-467253-603051

The organizations will provide training in those areas specified on the Maryland Higher Education Commission list. The training will consist of the program(s) described in the Workforce Innovation and Opportunity Act training programs outline and will include any participant attendance policies, academic benchmarks and the means of measuring achievements, completion standards, and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one year.

The funds will be drawn from different accounts. The accounts and the amounts drawn from those accounts cannot be determined until the participants are registered.

The Individual Training Account Agreements are late because additional time was needed to reach a comprehensive understanding between the parties.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Individual Training Account Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Bureau of the Budget and - Supplementary General Fund  
Management Research                      Appropriation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Supplementary General Fund Appropriation to the Police Department (Service 621, Administration - Police).

**AMOUNT OF MONEY AND SOURCE:**

\$8,400,000.00 - Assigned General Fund Balance

**BACKGROUND/EXPLANATION:**

On September 9, 2015, a settlement in the amount of \$6,400,000.00 was approved by the Board of Estimates for the family of Freddie Gray. In addition, the Law Department estimates outside legal expenses of \$2,000,000.00 in Fiscal 2016 for the Freddie Gray case and the ongoing Department of Justice review of the Police Department.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Bureau of the Budget and - Supplementary General Fund  
Management Research (BBMR) Operating Appropriation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Supplementary General Fund Operating Appropriation for new CSX settlement initiatives in the following agencies and services:

- Mayor's Office of Human Services (Service 895: Temporary Housing for the Homeless & Service 356: Administration - Human Services: \$1,265,000.00),
- Planning (Service 761 - Development Oversight and Project Support - \$500,000.00),
- Miscellaneous General Expenses (Service 122 - Miscellaneous General Expenses - \$500,000.00),
- Police (Service 642 - Crime Laboratory \$346,923.00),
- Office of Civil Rights (Service 848 - Police Community Relations - \$186,248.00), and
- Health (Service 716 - Animal Services - \$54,000.00)

**AMOUNT OF MONEY AND SOURCE:**

\$2,852,171.00 - General Fund CSX Settlement Revenue

**BACKGROUND/EXPLANATION:**

The following initiatives will be funded with this supplemental funding:

Mayor's Office of Human Services/Homeless Services: \$800,000.00 will maintain the Baltimore Station overflow shelter for 125 men; \$365,000.00 will be utilized to pilot a low barrier shelter

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

BBMR - cont'd

where individuals can receive services while being with their partners, pets, and working on their addictions and mental health challenges; \$100,000.00 will support the Journey Home Director position, which was previously privately funded.

Planning - Community Greening Projects: \$500,000.00 will support community greening projects in targeted neighborhoods throughout the City.

CSX Resident Claims: Following the collapse of a portion of East 26<sup>th</sup> Street in April 2014, the City and CSX agreed to a settlement to settle claims for personal injuries, property damage, loss of use and enjoyment damages, and/or economic losses from area residents. The City's portion of this settlement is \$500,000.00, and will be appropriated from Miscellaneous General Expenses.

Crime Lab Staffing: \$246,923.00 will support ten new contractual Police Department positions in Fiscal 2016; this is expected to address the higher service demand levels, reduce backlogs, improve clearance rates for property and violent crime, and improve the success rate for prosecution of cases. \$100,000.00 will be used for equipment and supplies needed for evidence processing.

Office of Civil Rights Contractual Positions: \$186,248.00 will support four contractual positions within Police Community Relations. These positions will allow the Civilian Review Board to better serve the public by increasing the Office's capacity to conduct independent investigations and administer greater outreach towards improving community-police relations.

Health - BARCS: \$54,000.00 will support half the cost of a full-time veterinarian position at BARCS.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1000 S. Ellwood Avenue	F M Harvey Construction, LLC	Three sets of steps 7'2" x 3'6"
Annual Charge:	\$105.60	
2. 13 W. Centre Street	13 Centre, LLC	One bracket sign 6.25 sq. ft., one flat sign 10 sq. ft.
Annual Charge:	\$ 70.30	
3. 606 N. Eutaw Street	Rishan Habemichael	One awning w/signage 20' x 2'
Annual Charge:	\$182.30	
4. 101 W. Cross Street	Stadium Square 1, LLC	One ADA Ramp, two sets of stairs, four planters, two @ 12 sq. ft., one @ 13 sq. ft., one @ 65 sq. ft.
Annual Charge:	\$751.50	

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

DOT - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 1302 Fleet Street	1100 Fleet Street, LLC	One single face electric sign 23.3 sq. ft.
Annual Charge: \$ 70.30		
6. 1920 Greenmount Avenue	Housing Authority of Baltimore City	One canopy 7 sq. ft.
2000 Greenmount Avenue	Housing Authority of Baltimore City	One canopy 22 sq. ft.
2026 Greenmount Avenue	Housing Authority of Baltimore City	One canopy 27 sq. ft., one ADA ramp

Annual Charge: \$281.20

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Transportation (DOT) - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Expense Statement for Ms. Iantha McCallum for the month of August 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$44.00 - Mileage

Account: 1001-000000-5011-382900-603003

**BACKGROUND/EXPLANATION:**

The DOT TEC Division received Ms. McCallum's expense report past the established submission period. The DOT apologizes for the lateness.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Transportation - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1. <b>THE JOHNS HOPKINS UNIVERSITY</b>	<b>1384</b>	<b>\$4,386,953.00</b>

The Johns Hopkins University would like to install new roadway, sidewalk, lighting, conduit, storm drain, and landscaping improvements to its proposed construction located in the vicinity of 3400 North Charles Street. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$4,386,953.00 has been issued to The Johns Hopkins University, which assumes 100% of the financial responsibility.

2. <b>BANNER HILL APARTMENTS, LP</b>	<b>1416</b>	<b>\$ 257,985.00</b>
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Banner Hill Apartments, LP would like to install new water service to its proposed new building located in the vicinity of 611 South Charles Street. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$257,985.00 has been issued to Banner Hill Apartments, LP, which assumes 100% of the financial responsibility.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

DOT - cont'd

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
3.	<b>ST. JAMES APARTMENTS, LP</b>	<b>1422</b>	<b>\$39,755.00</b>

St. James Apartments, LP would like to install new water service to its proposed new building located in the vicinity of 807 N. Arlington Avenue. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$39,755.00 has been issued to St. James Apartments, LP, which assumes 100% of the financial responsibility.

4.	<b>BROKEN WING II, LLC</b>	<b>1424</b>	<b>\$78,486.00</b>
----	----------------------------	-------------	--------------------

Broken Wing II, LLC would like to install new water service to its proposed new building located in the vicinity of 2121 Wicomico Street. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$78,486.00 has been issued to Broken Wing II, LLC, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Transportation - Fiscal Year 2016  
Operating Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Fiscal Year 2016 Operating Grant Agreement with the Department of Transportation, Maryland Department of Transportation (MDOT) and the Maryland Transit Administration (MTA). The period of the grant agreement is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000,000.00 - 5000-580816-2303-248700-405001

**BACKGROUND/EXPLANATION:**

The Department has received a Federal Transit Act grant to fund operating expenses associated with the provisions of transportation services for the Charm City Circulator (Large Urban Operating, Circulator).

The purpose of this grant is to provide for the undertaking of a public transportation service with financial assistance under the MTA's public transportation program. This grant consists of a combination of federal, state, and local funds.

The Fiscal Year 2016 Operating Grant Agreement is late because of delays in obtaining approval from the external agency.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Fiscal Year 2016 Operating Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Transportation - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Prime AE Group, Inc. and Hardesty & Hanover, LLC., a Joint Venture, for Project No. 1175, On-Call Bridge Design Services.

**AMOUNT OF MONEY AND SOURCE:**

No funds are required at this time.

**BACKGROUND/EXPLANATION:**

On February 13, 2013, the Board approved the agreement in the amount of \$2,000,000.00 to assist the Transportation, Engineering & Construction Division in bridge design services to include, but not limited to bridge inspection, attending meetings, plans, specifications and cost estimates.

Under Amendment No. 1, the Department is now requesting an additional one-year time extension to complete assigned tasks.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goal of 27% and the WBE goal of 10% established in the original agreement.

**AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.**

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 1, to Whitman, Requardt & Associates, LLP, under Project No. 1191, On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects.

**AMOUNT OF MONEY AND SOURCE:**

\$965,283.10 - 9950-905023-9508-900010-705032

**BACKGROUND/EXPLANATION:**

This authorization will provide for revised price proposal for Construction Phase Services for Central Ave. Streetscape & Harbor Point Connection Bridge (Design-Build) projects. The Consultants will review plans for compliance with respect to the City and State Highway Administration standards and specifications as outlined in contract documents. Sub-consultants will be responsible for roadway drainage, stormwater management, erosion, sediment control reviews, landscaping reviews, along with structural reviews for Fleet Street, Aliceanna Street, and Harford Run structures.

**DBE PARTICIPATION:**

The Consultant will comply with Title 49 Code of Federal Regulations part 26 and the DBE goal established in the original agreement.

**DBE: 25%**

AGENDA

BOARD OF ESTIMATES

12/09/2015

TRANSFER OF FUNDS

Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 848,718.73 FED	9950-914021-9509 Constr. Reserve Central Ave, Phase II	
212,179.68 <u>Other</u>	" "	
<b>\$1,060,898.41</b>	-----	9950-905023-9508-5 Inspection Central Ave. Phase II

This transfer will fund the costs associated with Task No. 1, Project 1191, "On-Call Design Consultant Services for Federal Aid Resurfacing and Reconstruction Projects" with Whitman, Requardt & Associates LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Baltimore City Fire Department - Fiscal Year 2016 Advanced Life Support Education Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Fiscal Year 2016 Advanced Life Support Training Grant. The period of the agreement is November 16, 2015 through June 15, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$18,665.00 - 5000-558316-3191-309500-405001

**BACKGROUND/EXPLANATION:**

The purpose of the grant is to enable the Baltimore City Fire Department to complete the Fiscal Year 2016 Advanced Life Support training courses. There are no future obligations of the Department or the City as a result of the receipt of the grant.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Advanced Life Support Education Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

33 - 36

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

12/09/2015

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayorality-Related/Department of Planning</u>		
1. <b>\$200,000.00</b>	9904-902152-9129	9904-901152-9127
24 <sup>th</sup> Econ.	Balto. City	Balto. City
Dev. Loan	Heritage Area	Heritage Area

This transfer will provide funds to National Baltimore Heritage for the Baltimore City Heritage Area's Capital Grants Program. Grants provide support for heritage tourism capital projects in order to make sites more visitor-ready and friendly. To be eligible, projects must be consistent with the recommendations of the Baltimore National Heritage Area Management Plan.

Department of Housing and Community Development (DHCD)

2. <b>\$500,000.00</b>	9910-919017-9587	9910-908044-9588
1 <sup>st</sup> . Comm. & Econ. Dev. Bonds	Reserve - City-wide Acquisition & Relocation	Acquisition & Relocation

This transfer will provide appropriations approved in the FY 2016 Ordinance of Estimates for acquisition and relocation costs related to properties not within defined project areas.

3. <b>\$ 14,500.00</b>	9910-995001-9587	9910-906041-9588
28 <sup>th</sup> Comm. Dev. Bonds	Unallocated Reserve	SELP Admin.

This transfer will provide funding for the SELP Administration Fees account to cover ongoing expenditures related to the loan servicer.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**TRANSFERS OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>DHCD - cont'd</u>			
4.	<b>\$250,000.00</b>	9910-913015-9587	9910-908113-9588
	31 <sup>st</sup> CDB	31 <sup>st</sup> Comm. Dev. Reserve - Plan & Dev. Project Management	31 <sup>st</sup> Comm. Dev. Project - Staff Costs FY 16

This transfer will move appropriations in accordance with the FY 2016 Ordinance of Estimates for staff costs directly providing capital support for planning and development related to the implementation of capital projects.

Department of Recreation and Parks

5.	<b>\$ 10,000.00</b>	9938-913038-9475	9938-915038-9474
	General Fund	Reserve - Latrobe Park Field House	Active - Latrobe Park Field House

This transfer will provide funds to cover the costs associated with advertising the Latrobe Park Field House project for construction.

Baltimore Development Corporation

6.	\$ 125.00	9910-903354-9600	9910-907104-9601
	22 <sup>nd</sup> EDF	Constr. Reserve W. Balto. Ind. & Coml. Dev.	W. Balto. Ind. & Coml. Dev.
	3,000.00	9910-913990-9600	9910-921101-9601
	22 <sup>nd</sup> EDF	Constr. Reserve Commercial Revitalization	Commercial Revitalization

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
17,042.00 24 <sup>th</sup> EDF	9910-917016-9600 Constr. Reserve Holabird Ind. Pk.	9910-907104-9601 W. Balto. Ind. & Coml. Dev.
7,220.00 24 <sup>th</sup> EDF	9910-919026-9600 Constr. Reserve Liberty Heights Plan	9910-921101-9601 Commercial Re- vitalization
<b>\$ 27,387.00</b>		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending August 31, 2015.

Baltimore Development Corporation

7. \$ 3,231.03 20 <sup>th</sup> EDF	9910-902873-9600 Constr. Reserve Brownfield Incentive Fund	9910-911103-9601 Brownfield Incentive Fund
2,568.97 22 <sup>nd</sup> EDF	9910-902873-9600 Constr. Reserve Brownfield Incentive Fund	9910-911103-9601 Brownfield Incentive Fund
4,000.00 22 <sup>nd</sup> EDF	9910-904115-9600 Constr. Reserve West Side Initiative	9910-906835-9603 Westside Project Initiative
3,953.26 24 <sup>th</sup> EDF	9910-914022-9600 Constr. Reserve WS Historic Prop.	9910-906835-9603 Westside Project Initiative

AGENDA

BOARD OF ESTIMATES

12/09/2015

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
3,594.00 24 <sup>th</sup> EDF	9910-917016-9600 Constr. Reserve Holabird Ind. Pk.	9910-907104-9601 W. Balto. Ind. & Coml. Dev.
4,180.00 24 <sup>th</sup> EDF	9910-919026-9600 Constr. Reserve Liberty Heights Plan	9910-921101-9601 Commercial Re- vitalization
<b>\$ 21,527.26</b>		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending September 30, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Real Estate - Deed

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Deed with Stadium Square I, LLC to convey the Bed of Creek Alley extending west from West Street northeasterly 330 feet, more or less to West Cross Street, as shown on Plat 257-A-39A in the Office of the Department of General Services, which street bed has been legally closed.

**AMOUNT OF MONEY AND SOURCE:**

\$277,199.00

**BACKGROUND/EXPLANATION:**

The Bed of Creek Alley as described above has been closed pursuant to Ordinance 15-332 and is being sold by the Comptroller pursuant to Ordinance 15-333 for the purchase price of \$277,199.00. The closing and sale of the street bed will allow the development of a three phase project in Sharp Leadenhall with Phase I being a multi-story market rate apartment building with 300 residential units, 12,000 sq. ft. of retail along with a 450 car parking garage. The approximate development cost of the first phase is \$90,000,000.00. The purchase price was established by an appraisal for \$370,000.00 less \$92,081.00 to remediate environmental issues at the site.

(The Deed has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the City, Landlord, and Clear Channel Outdoor, Inc., Tenant, for the rental of a portion of the property known as 1930 Annapolis Road, consisting of approximately .395 acres. The period of the agreement is January 1, 2016 through December 31, 2025, with an option to renew for an additional ten year term.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Quarterly Rent</u>
\$1,000.00	\$250.00

**BACKGROUND/EXPLANATION:**

The Leased Premises will be used for an Outdoor Advertising Display for designated billboard panels. The Landlord will have the right to terminate the lease if the leased property is improved by permanent construction other than an Outdoor Advertising Display. The Tenant will be responsible for accepting the Leased Premises in an "as is" condition and maintaining the area in a clean condition. The Tenant will also maintain a Liability Insurance Policy.

The Space Utilization Committee approved this Lease Agreement on December 1, 2015.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the City, Landlord, and Clear Channel Outdoor, Inc., Tenant, for the rental of a portion of the property known as 1818 Annapolis Road, consisting of approximately 2.317 acres. The period of the agreement is January 1, 2016 through December 31, 2025, with an option to renew for an additional ten year term.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Quarterly Rent</u>
\$1,000.00	\$250.00

**BACKGROUND/EXPLANATION:**

The Leased Premises will be used for an Outdoor Advertising Display for designated billboard panels. The Landlord will have the right to terminate the lease if the leased property is improved by permanent construction other than an Outdoor Advertising Display. The Tenant will be responsible for accepting the leased premises in an "as is" condition and maintaining the area in a clean condition. The Tenant will also maintain a Liability Insurance Policy.

The Space Utilization Committee approved this Lease Agreement on December 1, 2015.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Fire and Police Employees' - Independent Auditor's Report  
Retirement System (F&P)

The Board is requested to **NOTE** receipt of the following Audit Report from CliftonLarsonAllen LLP.

1. The Independent Auditor's Report of the Baltimore City Fire and Police Employees' Retirement System for FY ended June 30, 2015.
2. The Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters.
3. The 2015 Baltimore City Fire and Police Employees' Retirement System's Comprehensive Annual Financial Report (CAFR).

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Wage Commission - Living Wage Recommendation for FY 2017

The Wage Commission, in accordance with Article 5, Subtitle 26, Baltimore City Code (Living Wage), is required to recommend to the Board of Estimates, on or before December 15, of each calendar year a revised Living Wage Rate for the City of Baltimore service contracts for the coming fiscal year.

The Wage Commission reviewed the yearly revision of the U.S. Bureau of Census Poverty threshold for a family of four. After careful consideration of the Bureau of Census poverty level threshold, currently set at \$24,230.00 for a family of four, and other wage data, the Commission is recommending to the Board of Estimates that the Living Wage be increased from the current hourly rate of \$11.46 to \$11.65. This pay rate will apply to City of Baltimore service contracts as recommended by the City Purchasing Agent and designated by the Board of Estimates.

Methodology for calculation:

\$24,230.00 divided by 2,080. (a 40 hour week x 52) = \$11.65

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Wage Commission - Prevailing Wage Rate Recommendation 2016

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the recommended Prevailing Wage Rates in accordance with Article 5, Subtitle 25, Baltimore City Code, to be paid to laborers, mechanics, and apprentices on all Prevailing Wage projects awarded by the Mayor and City Council of Baltimore. It is recommended that the rates become effective for contracts that are advertised on or after December 31, 2015.

**BACKGROUND/EXPLANATION:**

The submitted recommended Prevailing Wage rates represent an average increase of 0.01% for classes 1, 2, 3 and 5 (\$16.95 is the dollar amount increase).

Class 1	Building Construction	0.01%
Class 2	Highways	0.00%
Class 3	Utility	0.00%
Class 5	Purchases, etc.	0.00%

**0.01Average Increase**

The Wage Commission completed its annual study of the City's Prevailing Wage rates.

The Wage Commission requested evidence from contracting associations, unions, related trade groups and the general public on work both public and private, in order to establish rates to be recommended to the Board of Estimates.

Classification 4 is not included in this calculation since this residential category applies to federally funded HUD projects and has no impact on the City's general funds. For this reason the Wage Commission adopted the US DOL wage rates for this category.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 20** favorable reports by the Planning Commission on November 19, 2015 on Transfers of Funds approved by the Board of Estimates at its meetings on November 4 and 18, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Planning - 2016 Loan Authorization Program

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the 2016 Loan Authorization Program.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The 2016 Loan Authorization Program will enable the City to issue \$130,000,000.00 in General Obligation Bonds, \$65,000,000.00 for fiscal year 2018 and \$65,000,000.00 for fiscal year 2019.

General Obligation Bonds are borrowed funds that must be reviewed and approved by the Planning Commission, Board of Finance, Board of Estimates, City Delegation to the Maryland General Assembly, the City Council, and the voters of Baltimore.

This loan package will go to referendum in November 2016 and must be approved by a majority of the voters before funds can be appropriated and expended. This fund source is secured by the full faith and credit of the City and, therefore, comprises a portion of the City's annual debt.

The Planning Commission recommended approval of the 2016 Loan Authorization Program on November 19, 2015. The Board of Finance recommended approval on November 23, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Board of Finance - 2016 Loan Authorization Program

The Board is requested to approve the endorsement of the Board of Finance.

The review schedule for the 2016 Loan Authorizations includes an endorsement submitted by the City of Baltimore Board of Finance. The Board of Finance, at a scheduled meeting on November 23, 2015, endorsed the 2016 Loan Authorizations totaling \$130 million. Following the presentation, the Board of Finance endorsed the Loan Authorization program as summarized below:

**Board of Finance Recommended 2016 Loan Authorizations**

• Parks and Public Facilities	\$ 45 million
• Community and Economic Development	\$ 45 million
• Schools	\$ 34 million
• Affordable Housing	\$ 6 million
Total (CIP - FY18 and FY19)	\$130 million

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
47 - 53  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, reports have  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

12/09/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

1. WC 1295R, Towson	Cianbro Corporation	\$6,928,385.00
Generator and Main Substation		
<b>MBE:</b> Tissa Enterprises, Inc.	\$2,000,000.00	28.86%
<b>WBE:</b> Moisture Proof & Masonry, Inc.	\$ 340,000.00	4.91%
The Dirt Express Co.	142,000.00	2.05%
William T. King, Inc.	15,000.00	.22%
Sunrise Safety Services, Inc.	20,000.00	.29%
Excel Painting Co., Inc.	41,000.00	.59%
	<u>\$ 558,000.00</u>	<u>8.05%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$9,590,127.65	9960-907713-9558	
County	Constr. Reserve	
Appropriations	Towson Finished	
	Water Reservoir	
86,831.35	" "	
Water Revenue		
Bonds		
<u>\$9,676,959.00</u>		
\$ 692,839.00	-----	9960-909728-9557-
		900020-2, Extra Work
1,046,850.00	-----	9960-909728-9557-
		900020-3, Engineering

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office of Engineering & Construction

590,145.00	-----	9960-909728-9557- 900020-5, Inspection
6,928,385.00	-----	9960-909728-9557- 900020-6, Constr.
<u>418,740.00</u>	-----	9960-909728-9557- 900020-9, Admin.
<b>\$9,676,959.00</b>		

The funds are required to cover the cost of the award for WC 1295, Towson Generator and Main Substation.

**A PROTEST WAS RECEIVED FROM THE WHITING-TURNER CONTRACTING COMPANY.**

- 3. WC 1173R, Guilford Allan Myers MD, Inc. \$54,444,777.00  
Finished Water  
Reservoir Improve-  
ments

**MWBOO SET MBE GOALS OF 13% AFRICAN AMERICAN (AA), 3% HISPANIC AMERICAN (HA), AND 1% ASIAN AMERICAN (ASA) AND WBE GOALS AT 5%.**

<b>MBE:</b> Load Runner Trucking, Inc. (AA)	\$ 773,000.00	1.42%
Bryant Concrete Construction, Inc. (AA)	3,300,000.00	6.06%
Samuel Trucking, Inc. (AA)	690,000.00	1.26%
National Construction, Inc. d/b/a National Concrete (AA)	1,300,000.00	2.38%
Brick House Brown, Inc. (AA)	216,000.00	.39%
Professional Maintenance Systems, Inc. (AA)	<u>799,000.00</u>	<u>1.46%</u>
	<b>\$7,078,000.00</b>	<b>13.00%</b>
W Concrete, Inc. (HA)	<b>\$1,635,000.00</b>	<b>3.00%</b>
Nasir & Associates, LLC (AsA)	\$ 135,000.00	.24%
Sabra, Wang, & Associates, Inc. (AsA)	50,000.00	.09%
Soil and Land Use Technology, Inc. (AsA)	<u>360,000.00</u>	<u>.66%</u>
	<b>\$ 545,000.00</b>	<b>1.00%</b>

AGENDA

BOARD OF ESTIMATES

12/09/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

<b>WBE:</b> Foundation Test Group, Inc.	\$ 550,000.00	1.01%
Barbies Recycling & Hauling, Inc.	1,390,000.00	2.55%
Aaron's Concrete Pumping, Inc.	350,000.00	.64%
J&M Sweeping, LLC	100,000.00	.18%
Native Terrain Restoration	335,000.00	.61%
Services, Inc.	<u>\$2,725,000.00</u>	<u>5.00%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$41,072,280.00	9960-910714-9558	
County	Constr. Reserve	
Appropriations	Guilford Water	
	Reservoir Improv.	
24,903,720.00	" "	
Water Revenue		
Bonds		
2,982,255.98	9960-910300-9558	
County	Constr. Reserve	
Appropriations	Water Facilities	
2,908,850.02	" "	
Water Revenue		
Bonds		
<u>\$71,867,106.00</u>		

AGENDA

BOARD OF ESTIMATES

12/09/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

TRANSFER OF FUNDS - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 5,444,478.00	-----	9960-903710-9557- 900020-3, Engineering
5,444,478.00	-----	9960-903710-9557- 900020-3, Engineering
3,266,686.50	-----	9960-903710-9557- 900020-3, Engineering
54,444,777.00	-----	9960-903710-9557- 900020-3, Engineering
<u>3,266,686.50</u>	-----	9960-903710-9557-
<b><u>\$71,867,106.00</u></b>		900020-3, Engineering

The funds are required to cover the cost of the award of WC 1173, Guilford Finished Water Reservoir Cover.

**A PROTEST WAS RECEIVED FROM RIFKIN WEINER LIVINGSTON LEVITAN & SILVER LLC REPRESENTING ULLIMAN SCHUTTE CONSTRUCTION, LLC.**

- 5. SC 939R, Maiden's Choice Pressure Sewer Condition Assessment & Uplands Sewer Replacement **REJECTION** - On Wednesday, August 12, 2015, the Board opened two bids for the subject project. The bids ranged from a low of \$2,225,954.00 to a high of \$2,963,320.00. Both bids were significantly over the Engineer's Estimate. The Department feels the rejection of all bids is in the best interest of the City and will request permission to re-advertise the solicitation at a later date.

AGENDA

BOARD OF ESTIMATES

12/09/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

6.	B50004022, Mowing, Maintenance & Landscaping Services for Clusters	Lorenz Lawn & Landscape, Inc.	\$ 569,792.00
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(Dept. of Recreation & Parks and all City agencies)

**MWBOO SET GOALS OF 27% MBE AND 9% WBE.**

<b>MBE:</b>	4 Evergreen Lawn Care	\$153,845.00	27%
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<b>WBE:</b>	Fouts Lawn Care Corp., Inc.	\$ 51,300.00	9%
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**MWBOO FOUND VENDOR IN COMPLIANCE.**

7.	B50004271, Baltimore City Weatherization Assistance Program - HVAC 2015	TRA Preventive Maintenance, LLC	\$7,000,000.00
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(Dept. of Housing & Community Development)

**MWBOO SET GOALS OF 27% MBE AND 2% WBE.**

<b>MBE:</b>	TRA Preventive Maintenance, LLC*	35%
	King Mechanical Co., Inc.**	<u>27%</u>
	<b>Total</b>	<b>62%</b>

AGENDA

BOARD OF ESTIMATES

12/09/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

**WBE:** Absolute Supply & Services, LLC 2%

\*Indicates Self-Performing

\*\*The MBE subcontractor is not in good standing with the Department of Assessment and Taxation. The bidder will be allowed to substitute an approved MBE if King Mechanical Company, Inc. is not in good standing at the time of award.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

8. B50004299, O.E.M. Waste Equipment Sales \$4,000,000.00  
Parts and Service and Service, LLC  
for FUSO Mitsubishi  
Trucks

(Dept. of General Services,  
Fleet Management)

**MWBOO GRANTED A WAIVER.**

9. B50004356, Leasing All Car Leasing, Inc. \$ 700,000.00  
4x4 Sport Utility d/b/a Nextcar  
Vehicles

(Dept. of Transportation)

**MWBOO GRANTED A WAIVER.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

10. B50004310, Uniform  
Jackets for Fire  
Department

**REJECTION** - Vendors were solicited by posting on CitBuy, eMaryland Marketplace and in local newspapers. Three bids were received and opened on October 28, 2015. Two bidders were found non-responsive due to submitting unbalanced pricing, and one bidder was found non-responsive due to failure to submit required bid forms. It is therefore in the best interest of the City to reject all bids.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Public Works/Office - Final Release of Retainage of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Final Release of Retainage agreement with The Whiting-Turner Contracting Company for Sanitary Contract No. 870, Scum/Grease System Improvements at the Back River Wastewater Treatment Plant.

**AMOUNT OF MONEY AND SOURCE:**

\$534,950.00 - 9956-902685-9551-000000-200001

**BACKGROUND/EXPLANATION:**

The Whiting-Turner Contracting Company has completed 100% of all work for SC 870. The Contractor has requested a Final Release of Retainage for \$534,950.00. Currently the City is holding \$534,950.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$0.00.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Final Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Public Works/Office - Partial Release of Retainage  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Partial Release of Retainage agreement with Ulliman Schutte Construction, LLC for Sanitary Contract No. 868, Liquid Oxygen Plant Improvements at Patapsco Wastewater Treatment Plant.

**AMOUNT OF MONEY AND SOURCE:**

\$283,642.64 - 9956-903552-9551-000000-200001

**BACKGROUND/EXPLANATION:**

Ulliman Schutte Construction, LLC, as of August 14, 2015, has completed 100% of all work for SC 868. The Contractor has requested a Partial Release of Retainage for \$283,642.64. Currently the City is holding \$298,571.20 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$14,928.56. The remaining amount of \$14,928.56 is sufficient to protect the interest of the City.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Public Works - Amendment No. 2 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment No. 2 to Agreement with Whitman, Requardt & Associates, LLP, under W.C. 1160, Montebello Plant 2 Finished Water Reservoir Cover, Post Award Services. The Amendment No. 2 extends the period of the agreement through December 24, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 9960-904694-9557-900020-703032

**BACKGROUND/EXPLANATION:**

On March 4, 2010, the Board approved an agreement with Whitman, Requardt & Associates, LLP to provide post award services for the construction of Montebello Plant 2 Finished Water Reservoir.

The Department would like to extend the original agreement for an additional year. The Consultant will provide assistance with judgments against the City for remaining construction claims.

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise programs, in accordance with Article 5, Subtitle 28 of the Baltimore City Code.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Public Works/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 8, to Louis Berger Water Services, Inc., under Project No. 1405, (SC 877) Construction Management Assistance Services Inspection Services.

**AMOUNT OF MONEY AND SOURCE:**

\$1,087,205.07 - 9956-904564-9551-900010-705032

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is in need of continued assistance from Louis Berger Water Services, Inc., to provide on-site inspection services on S.C. 877 Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant for the Bureau of Water & Wastewater, Department of Public Works.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Public Works/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 14, to Hazen & Sawyer, P.C., under Project 1406, (SC 920) Project and Construction Management Assistance Services.

**AMOUNT OF MONEY AND SOURCE:**

\$235,330.00 - 9956-904623-9551-900020-705032

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is in need of assistance from Hazen & Sawyer, P.C. to provide continued on-site inspection services on S.C. 920, Improvements to Gwynns Falls Sewershed Collection System-Area A.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Public Works/Office - On-Call Agreement  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the On-Call Agreement with Hazen and Sawyer, P.C., under Project 1502, On-Call Project and Construction Management Assistance Services. The period of the agreement is for four years upon Board approval, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$4,000,000.00 - Upset limit

**BACKGROUND/EXPLANATION:**

The Construction Management Division is in need of assistance from Hazen and Sawyer, P.C. to provide construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, and review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, RFI reviews and responses, and construction contract administrative support under this on-call agreement.

This on-call agreement is necessary to provide services related to Consent Decree projects and other infrastructure related to projects and will allow great latitude in staffing and funding availability to ensure that the requirements and deadlines for those projects are met.

The consultant was approved by the Architect and Engineering Awards Commission procedures, under AEAC Project No. 1230.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> Transviron, Inc.	\$1,080,000.00	0-27%
Savin Engineer, P.C.	\$1,080,000.00	0-27%
Techno Consultant, Inc.	\$1,080,000.00	0-27%
<b>Total Aggregate</b>	<b>\$1,080,000.00</b>	<b>0-27%</b>
<b>WBE:</b> Albrecht Engineering, Inc.	\$ 400,000.00	0-10%
Ross Technical Services, Inc	\$ 400,000.00	0-10%
<b>Total Aggregate</b>	<b>\$ 400,000.00</b>	<b>0-10%</b>

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The on-call agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Finance - Department of Transportation  
Quadrennial Performance Audit for  
Fiscal Years 2010, 2011, 2012, and 2013

**ACTION REQUESTED OF B/E:**

The Board is requested to **NOTE** the Department of Transportation Quadrennial Performance Audit for Fiscal Years 2010, 2011, 2012, and 2013.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

In accordance with AM Policy 404-5, Quadrennial Audit Policy, the Department submits to the Board, the Department of Transportation Quadrennial Performance Audit for Fiscal Years 2010, 2011, 2012, and 2013.

City Council Bill 12-0053 was enacted on August 15, 2012. The Ordinance amended the City Charter, Article VII, Section 4.5, to require 13 specific Executive Departments (Principal Agencies) to undergo a Quadrennial Audit (separate financial and performance audits).

Pursuant to the audit findings, a Quadrennial Audit Committee will be established to address findings that are of a corporate entity-wide nature, and not limited to a specific Principal Agency.

The purpose of the Quadrennial Audit Committee will be to develop, implement, and evaluate policies designed as Corrective Action Plans for audit findings that are corporate entity-wide.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Mayor's Office of Information - Consultant Agreement  
Technology (MOIT)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Consultant Agreement with Metrix Technology Engineering, LLC. The period of the consultant agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$48,000.00 - 1001-000000-1512-167700-601001

**BACKGROUND/EXPLANATION:**

Metrix Technology Engineering, LLC (CRM Technology Engineer) will perform duties that will include, but will be not limited to the following:

a. Assisting with planning activities:

Given the importance, size, and complexity of the 3-1-1 Customer Resource Management (CRM) technology refresh project, it is likely that the City will be guided by an overall strategic plan which maps the intended improvements and investments in the enhanced 3-1-1 technology to the strategic goals of the Mayor and City Council of Baltimore (City). Such a plan could be exemplified by a model that has been submitted, which shows in a very straightforward fashion how the 3-1-1 CRM technology acts as the core of the entire municipal ecosystem and easily describes the 3-1-1 upgrade mission to all City stakeholders. The Consultant has adapted this plan for clients such as Philadelphia, Mobile, Sarasota County, and Birmingham (UK), and can customize it for use in the City, as well. In addition, the Consultant is prepared to develop financial models that show the fiscal impact of the new 3-1-1 technology investment and return on investment (ROI) to the municipal enterprise,

MOIT - cont'd

b. Assisting with project management activities:

The Consultant will provide project management and quality assurance support throughout the life-cycle of the 3-1-1 CRM technology refresh project associated with major activities, including procurement, vendor selection, application configuration, data conversion, agency implementation, existing systems integration, change management, training, and on-going operations and maintenance,

c. Assisting with procurement activities:

The Consultant will assist MOIT and the Bureau of Purchases with the continuing solicitation process associated with the Request for Proposals (RFP) to provide a 3-1-1 CRM System currently underway. In close concert with the City's Bureau of Purchasing and MOIT, the Consultant can also serve as a "problem-solving" agent for correcting specific issues as they arise,

d. Assisting with business process re-engineering activities:

The Consultant can instruct and assist City agencies in the area of the business process re-engineering activities in support of the enhanced capabilities and features offered by the new CRM solution (e.g., improvements to service request identification and definition, process flow mapping, service request target durations, knowledge-based FAQs, and citizen communication channels, etc.),

e. Assisting with CitiStat integration activities:

The Consultant will work together with City agencies, CitiStat analysts, and the CRM system technical staff to develop more integrated and/or automated service request report templates that delineate real-time performance, backlog and overdue workload, and adherence to duration targets, trends, etc.,

f. Assisting with marketing and public relations activities:

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

MOIT - cont'd

The Consultant will assist the City with the preparation of a 3-1-1 marketing and public relations program for internal and external customers which "extols" the significance of the "new and improved" 3-1-1 CRM system,

g. Assisting with GIS activities:

The Consultant will inventory current capabilities and features associated with the legacy CRM system, and assist City GIS staff to achieve equivalent or better GIS functionality in the refreshed 3-1-1 system. The Consultant may also work with the City GIS staff to assure sufficient readiness for the new 3-1-1 system "go-live,"

h. Assisting with stakeholder training and change management activities:

The Consultant can specify and outline appropriate training courses for general operating personnel and supervisors that correspond to the new CRM technology, and

i. Assist with agency "go live" planning and execution activities:

The Consultant will assist agencies with its specific implementation and "go live" planning, which could include consideration for new service request generation, enhancement to existing service requests, work-flow validation, data conversion, interface development, and testing. The development may also assist with planning for and executing "day 1" cutover, including facilitating the required support for a smooth transition.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Housing and - Acquisition by Gift  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the property fee simple interest, in 2633-37 Frederick Avenue as a gift from Max Daddy LLC, **SUBJECT** to all municipal liens, interest, penalties, other than water bills that may accrue prior to recording of a deed.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD's Land Resources Division strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Max Daddy LLC has offered to donate title to the property located at 2633-37 Frederick Avenue. The City will receive clear and marketable title to the property **SUBJECT** only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 2633-37 Frederick Avenue are itemized as follows:

Tax Sale Cert. #297119	Tax Sale Date: 05/18/2015	\$ 5,734.37
Tax Sale Cert. #270697	Tax Sale Date: 10/24/2012	3,489.25
Rental Registration	Registration #004660	672.90
Environmental Fine	Citation #53229555	1,500.00
Environmental Fine	Citation #5403401	50.00
Real Property Taxes	Tax Year 2015/2016	24.06
Real Property Taxes	Tax Year 2012/2013	495.17

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

DHCD - cont'd

Miscellaneous Bills	Bill #6657282	265.19
Miscellaneous Bills	Bill #6741474	262.61
Miscellaneous Bills	Bill #6761357	494.08
Miscellaneous Bills	Bill #6912489	158.89
Miscellaneous Bills	Bill #6912794	153.58
Miscellaneous Bills	Bill #6930739	188.33
Miscellaneous Bills	Bill #6931745	153.58
Miscellaneous Bills	Bill #7007842	155.44
Miscellaneous Bills	Bill #7008295	160.81
Miscellaneous Bills	Bill #7286461	198.96
Miscellaneous Bills	Bill #7287568	267.70
Miscellaneous Bills	Bill #7362007	238.49
	<b>Total:</b>	<b>\$14,663.43</b>

The listed municipal liens, other than current water bills, will be administratively abated after settlement.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Housing and - Community Development Block Grant  
Community Development Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Community Development Block Grant Agreement with Comprehensive Housing Assistance, Inc. (CHAI). The period of the agreement is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$46,750.00 - 2089-208916-5930-437191-603051

**BACKGROUND/EXPLANATION:**

CHAI will assist low- and moderate-income households in purchasing a home for owner-occupancy by providing home buying education and counseling services. CHAI will also provide default and delinquency counseling to assist low- and moderate-income existing homeowners with foreclosure prevention and in obtaining mortgage modifications.

On June 17, 2015, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2015 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2015 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

DHCD - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Ethan Kennedy Investments, LLC, Developer, for the sale of the City-owned property located at 119 S. Calhoun Street.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The project will consist of the rehabilitation of the vacant property for sale to a homeowner. The Developer plans to invest a total of \$80,000.00 in rehabilitation costs for this project. The project will be privately financed.

The property was valued pursuant to the appraisal policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 119 S. Calhoun Street was \$5,000.00 and the purchase price will be \$5,000.00.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Human Resources - Personnel Matters

The Board is requested to approve the Personnel matters below:

Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>ALEXIA CLIFTON</b>	\$60.00	<b>\$62,400.00</b>

Account: 1001-000000-4803-371400-601009

Ms. Clifton will work as a Contact Services Specialist II, Health and Wellness Instructor. She will be responsible for providing fitness instruction and curriculum to part-time Departmental fitness instructors, providing new or different ideas by programming or suggestions to increase participation and decrease underutilization of Department's Recreation Centers. She will also assist with advertising strategies or other grassroots attempts to increase recognition or market value in City communities, and will provide safe and effective exercise instruction and demonstrating proper use and form on exercise equipment. The period of the agreement is effective upon Board approval for one year.

Office of Civil Rights & Wage Enforcement

2. <b>ELIZABETH ROBIN MORSE</b>	\$33.65	<b>\$35,000.00</b>
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Account: 1001-000000-1562-171500-601009

Ms. Morse will work as a Contract Services Specialist II, Mediation Coordinator. She will be responsible for coordinating the mediation process between the Civilian Review Board complainants, Baltimore City Police Officers, and the organization providing mediators. She will also conduct initial intakes with complainants as well as the police officers and all correspondence from the City to parties involved. The period of the agreement is effective upon Board approval through June 30, 2016.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

DHR - cont'd

Mayor's Office of Information Technology

	<u>Hourly Rate</u>	<u>Amount</u>
3. <b>PATRICIA FULLER</b>	\$50.00	<b>\$95,300.00</b>

Account: 9903-928007-9116-900000-708096

Ms. Fuller will work as a Contract Service Specialist II, Business Analyst/Web Coordinator. Her duties will include, but are not limited to becoming proficient in Drupal content management and editing, using Drupal content management skills to coordinate and conduct training for content editors, creating and maintaining a Drupal training materials library. She will also document requirements from agencies for new and revised Web pages, coordinate with Webmaster and other Web Developers to implement revisions, communicate project status and website policies and guidelines. In addition she will make additions and changes to the website, record and track errors and deficiencies, participate in drafting and publishing website policies and guidelines, and assist the Citywide Website Project Manager in creating project plans and schedules. The period of the agreement is effective upon Board approval for one year.

4. <b>SAMUEL BOWDEN</b>	\$28.19	<b>\$33,831.00</b>
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Account: 2042-000000-1474-165700-601001

Mr. Bowden, retiree will work as a Contract Service Specialist I, Information Security Analyst. His duties will include, but are not limited to, assisting the Security Engineer with incident response management, assisting with the modification of computer security files to incorporate new software, correct errors, or change individual access status, conferring with users to discuss issues such as

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

DHR - cont'd

Mayor's Office of Information Technology - cont'd

computer data access needs, security violations, and programming changes. He will also coordinate the implementation of computer plans with enterprise personnel and outside vendors, develop and implement IT Security plans, policies and standards. In addition, he will develop security awareness by providing orientation, educational programs, and on-going communication to ensure system and to improve server and network efficiency, document computer security and emergency measures policies, procedures, and performing testing; establishing computer and terminal physical security by developing standards, policies, and procedures, etc.

**THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

- |    |   |             |         |
|----|---|-------------|---------|
| 1. | SKALAR, INC.  | \$20,000.00 | Renewal |
|    | Contract No. 08000 - Service Agreement for Skalar San Analyzer Systems - Department of Public Works - Bureau of Water & Wastewater - Req. No. P529942 |             |         |

On January 27, 2015, the City Purchasing Agent approved the initial award in the amount of \$23,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$20,000.00 is for the period February 1, 2016 through January 31, 2017, with two 1-year renewal options remaining.

- |    |   |             |         |
|----|---|-------------|---------|
| 2. | WATCH SYSTEMS, L.L.C.   | \$15,750.00 | Renewal |
|    | Contract No. 06000 - Annual Subscription for Offender Watch and Booking Alert Service - Baltimore City Police Department - Req. No. P531830 |             |         |

On June 23, 2015, the City Purchasing Agent approved the initial award in the amount of \$14,853.33. The award contained three 1-year renewal options. This renewal in the amount of \$15,750.00 is for the period February 1, 2016 through January 31, 2017, with two 1-year renewal options remaining.

- |    |   |         |         |
|----|---|---------|---------|
| 3. | GOVERNMENT SCIENTIFIC SOURCE, INC.  | \$ 0.00 | Renewal |
|    | Solicitation No. B50003750 - Laboratory Supplies, Miscellaneous - Baltimore City Health Department - Req. No. P529370 |         |         |

On December 16, 2014, the Board approved the initial award in the amount of \$30,000.00. The award contained two 1-year renewal options. Due to an administrative oversight the contract lapsed prior to renewal. This renewal in the amount of \$0.00 is for the period December 10, 2015 through December 9, 2016, with two 1-year renewal options remaining.

AGENDA

BOARD OF ESTIMATES

12/09/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- |    |   |                     |                |
|----|---|---------------------|----------------|
| 4. | <u>QIAGEN, INC.</u>   | <u>\$ 60,000.00</u> | <u>Renewal</u> |
|    | Contract No. 08000 - DNA Lab Consumables - Police Department - P.O. No. P522068 |                     |                |

On December 5, 2012, the Board approved the initial award in the amount of \$60,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$60,000.00 is for the period January 1, 2016 through December 31, 2016. The above amount is the City's estimated requirement.

- |    |   |                |                |
|----|---|----------------|----------------|
| 5. | <u>LIFE TECHNOLOGIES, CORPORATION</u>   | <u>\$ 0.00</u> | <u>Renewal</u> |
|    | Contract No. 08000 - DNA Investigator Kits - Police Department - P.O. No. P522067 |                |                |

On December 5, 2012, the Board approved the initial award in the amount of \$181,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period January 1, 2016 through December 31, 2016. The above amount is the City's estimated requirement.

- |    |   |                       |                |
|----|---|-----------------------|----------------|
| 6. | <u>EXCEL STAFFING AND PERSONNEL SERVICES, INC.</u>            | <u>\$7,400,000.00</u> | <u>Renewal</u> |
|    | Contract No. B50002453 - Providing Temporary Nursing Services |                       |                |

On December 5, 2012, the Board approved the initial award in the amount of \$1,500,000.00. The award contained one 1-year renewal option. Subsequent increases have been approved.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

This sole renewal in the amount of \$7,400,000.00 is for the period January 1, 2016 through December 31, 2018. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 15% MBE AND 8% WBE.**

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Trustworthy Staffing Solutions	15%	\$313,828.50 15.3%
<b>WBE:</b> Dependable Nursing Services	8%	\$423,857.25 20.7%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

7. LAWMEN SUPPLY COMPANY, INC.	\$ 0.00	Item 16
HOWARD UNIFORM COMPANY	280,000.00	Items 2-4, 7, 10 & 15
F&F AND A. JACOBS & SONS, INC.	<u>310,000.00</u>	Items 1, 5, 6, 8, 9, 11-14, & 16
	<b><u>\$ 590,000.00</u></b>	<u>Renewal</u>
Contract No. B50003266 - Police Uniforms - Police Department - P.O. Nos. P526078, P526079 and P526080		

On January 8, 2014, the Board approved the initial award in the amount of \$670,000.00. The award contained five 1-year renewal options. On November 26, 2014, the Board approved the first renewal in the amount of \$590,000.00. This renewal in the amount of \$590,000.00 is for the period January 8, 2016 through January 7, 2017, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

- |  |                     |                |
|--|---------------------|----------------|
| 8. <u>SMITH-BLAIR, INC.</u>  | <u>\$ 50,000.00</u> | <u>Renewal</u> |
| Contract No. B50003308 - Couplings - Department of Public Works - Bureau of Water and Wastewater - P.O No. P526172 |                     |                |

On January 29, 2014, the Board approved the initial award in the amount of \$36,136.53. The award contained three 1-year renewal options. On November 26, 2014, the Board approved the first renewal in the amount of \$30,000.00. This second renewal in the amount of \$50,000.00 is for the period January 22, 2016 through January 21, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

- |  |                     |                |
|--|---------------------|----------------|
| 9. <u>DRAEGER SAFETY, INC.</u>   | <u>\$150,000.00</u> | <u>Renewal</u> |
| Contract No. B50002662 - Thermal Imaging Cameras - Baltimore City Fire Department - P.O. No. P522273 |                     |                |

On December 19, 2012, the Board approved the initial award in the amount of \$225,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$150,000.00 is for the period December 19, 2015 through December 18, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |  |                     |                |
|--|---------------------|----------------|
| 10. <u>NORTH EAST TECHNICAL SALES, INC.</u>  | <u>\$140,000.00</u> | <u>Renewal</u> |
| Contract No. B50002727 - Instrumentation Parts & Equipment - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P522417 |                     |                |

On January 30, 2013, the Board approved the initial award in the amount of \$180,000.00. On August 12, 2015, the Board approved an increase in the amount of \$80,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

This sole renewal in the amount of \$140,000.00 is for the period February 1, 2016 through January 31, 2018. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |   |  |              |          |
|---|--|--------------|----------|
| 11.   | KEY RECYCLING, LLC<br>PATUXENT MATERIALS, INC. | \$100,000.00 | Increase |
| Contract No. B50003473 - Recycling of Milled Asphalt -<br>Department of Transportation - P.O. Nos. P527031 and<br>P527032 |  |              |          |

On April 30, 2014, the Board approved the initial award in the amount of \$100,000.00. The award contained three 1-year renewal options. On August 13, 2015, the City Purchasing Agent approved an increase in the amount of \$50,000.00. Due to increased usage an increase in the amount of \$100,000.00 is necessary. This increase will make the award amount \$250,000.00. The contract expires April 30, 2016 with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |   |                                    |                    |  |
|---|------------------------------------|--------------------|--|
| 12.   | DONALD B. RICE<br>TIRE CO., INC.   | \$1,500,000.00     |  |
|   |                                    |                    | Cars - 1 <sup>st</sup> Call<br>Trucks & Hvy. Equip. - 2 <sup>nd</sup> Call |
|   | EDGEWATER TIRE<br>CENTER, INC.     | No Funds Requested | Cars - 2 <sup>nd</sup> Call<br>Trucks & Hvy. Equip. - 1 <sup>st</sup> Call |
|   | SERVICE TIRE TRUCK<br>CENTER, INC. | No Funds Requested | Cars - 3 <sup>rd</sup> Call<br>Trucks & Hvy. Equip. - 3 <sup>rd</sup> Call |
|   |                                    | \$1,500,000.00     | Increase   |
| Contract No. B50003065 - Vehicle Tires: Cars, Trucks &<br>Heavy Equipment - General Services - Fleet Management -<br>P.O. No. P525025 |                                    |                    |  |

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

On September 18, 2013, the Board approved the initial award in the amount of \$1,198,000.00. On June 18, 2014, the Board approved an increase in the amount of \$600,000.00. On October 22, 2014, the Board approved an increase in the amount of \$1,400,000.00. The increase is requested due to increased usage.

This increase in the amount of \$1,500,000.00 will make the total award amount \$4,698,000.00. The contract expires on September 30, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

13. EXCALIBUR COMPUTER SYSTEM

LLC	\$	0.00	Extension
Contract No. 08000 - Maintenance for IVIC Database - Department of Transportation - P.O. No. P525500			

On November 13, 2013, the City Purchasing Agent approved the initial award in the amount of \$16,000.00. Subsequent actions have been approved. This extension is necessary to continue the transition to the new towing management system. The period of the extension is January 1, 2016 through June 30, 2016.

It is hereby certified that the above requirement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- |   |         |           |
|---|---------|-----------|
| 14. AMAZING SECURITY AND INVESTIGATIONS, L.L.C. | \$ 0.00 | Extension |
|---|---------|-----------|
- Contract No. B50001173 - Armed Security Guards, Uniformed and Non-Uniformed - Department of Recreation and Parks, Health Department - P.O. No. P511351

On November 25, 2009, the Board approved the initial award in the amount of \$155,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. To avoid a lapse in service an extension is necessary to allow sufficient time to award a new contract. The above amount is the City's estimated requirement.

- |   |              |           |
|---|--------------|-----------|
| 15. ASSOCIATED BUILDING MAINTENANCE CO., INC. | \$170,000.00 | Extension |
|---|--------------|-----------|
- Contract No. B50001548 - Provide Janitorial Services for the Department of General Services Area C - Department of General Services - P.O. No. P515613

On November 24, 2010, the Board approved the initial award in the amount of \$408,924.00. The award contained two renewal options. Both renewals have been exercised and subsequent actions have been approved. This extension is necessary to allow time for the agency to revise the scope of janitorial services and to award to a new vendor. The period of the extension is December 3, 2015 through April 30, 2016. The above amount is the City's estimated requirement.



INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Upon approval of the Board of Estimates, the City of Baltimore will disburse grant funds to the Baltimore City Foundation, Inc. in the amount of \$535,500.00 for the consultant, greiBO K Designs, LLC for the preparation of the 2016 African American Festival.

The funding will be utilized to offset the entertainment fees, event producer's fee, and marketing and infrastructure expenses. The requested funds will be available to allow greiBO K Designs, LLC to provide the talent and vendor deposits needed for scheduling entertainment. The contract includes a minimum fundraising goal of \$850,000.00 for a festival that should result in the attendance of at least 400,000 people.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

Department of Human Resources (DHR) - Consultant Agreements

The Board is requested to approve and authorize execution the following Consultant Agreements:

	<u>Rate of Pay</u>	<u>Amount</u>
1. <b>THOMAS PETER BERNIER</b>	\$230.00 for the first session, \$192.50 for each succeeding session (session lasting no more than 3 hours) and \$330.00 for each written report	<b>\$7,000.00</b>
2. <b>JOHN WOODS</b>	\$230.00 for the first session, \$192.50 for each succeeding session (session lasting no more than 3 hours) and \$330.00 for each written report	<b>\$7,000.00</b>

Account: 1001-000000-1603-172500-603026

The cost incurred for each hearing is charged to the appellant's agency.

Messrs. Bernier and Woods will continue to work as Hearing Officers. Mr. Bernier will also work as a Chief Hearing Officer. The Baltimore City Charter permits an investigation for employees discharged, reduced, or suspended for more than 30 days after termination of the probationary period. The Hearing Officers preside over these investigations and submits a recommendation to the Civil Service Commissioners for approval.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

DHR - cont'd

As the Chief Hearing Officer, Mr. Bernier will review Reconsideration requests received and assist staff as issues arise out the hearing process. He will be paid at a rate of \$75.00 per hour. The period of the agreement is effective upon Board approval for one year.

**APPROVED FOR FUNDS BY FINANCE**

(The Consultant Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**CITY COUNCIL BILL:**

- 15-0565 - An Ordinance concerning Personal Property Tax Credits for the purpose of establishing a tax credit against the personal property tax imposed on qualified supermarkets in Food Desert Incentive Areas; imposing certain limitations, conditions, and qualifications for credit eligibility; providing for the amount, duration, and administration of the credit; defining certain terms; providing for a special effective date; and generally relating to a personal property tax credit for certain supermarkets.

The Md. Ann. Code Tax Property Art. §9-304(h) gives the Mayor and City Council the authority to enact a personal property tax credit for certain supermarkets that qualify under the law. To qualify, the supermarket must have all major food departments, more than 50% of sales from food and more than 50% of total floor spaces dedicated to food sales. The supermarket must be located in a food desert incentive area and must complete eligible construction. Eligible construction is defined in §9-304(h) as construction of a new supermarket or any substantial renovation of an existing market. "Food desert incentive area" is defined in Bill 15-0565 as a food desert (also defined in the bill) or within 1/4 mile of a food desert. The bill also provides that the supermarket must have expended \$150,000.00 or \$25.00 per square foot of total floor space on new personal property, have at least 500 square feet dedicated to fruits and vegetables and at least 500 square feet dedicated to sale of other perishable goods.

The Law Department recommends several amendments to make the bill consistent with the enabling legislation and accomplish its goals. First, the definition of "food desert incentive area" should be amended to include areas that would be a food desert but for the presence of a certain supermarket.

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**CITY COUNCIL BILL NO. 15-0565:** - cont'd

Second, the definition of "qualified supermarket" should be amended to track the language of the enabling legislation by including as qualified only newly "substantially" renovated supermarkets. Third, in (c), it should be clarified that the credit is for "qualified" supermarkets in order to clearly incorporate the definition of "qualified supermarket." Finally, on page 3, strike lines 14-15 as unnecessary due to the amendment of the definition of "food desert incentive area."

The proposed amendments are as follows:

Amendment 1

On Page 2, after "desert" on line 19 insert, "; or" and after line 19 insert "Any area that would be a food desert but for the presence of a qualified supermarket".

Amendment 2

On Page 2, line 28 after "newly" insert "substantially".

Amendment 3

On Page 3, line 11 after "A" insert "qualified".

Amendment 4

On Page 3, strike lines 14-15.

**ALL OTHER REPORTS RECEIVED WERE FAVORABLE.**

AGENDA

BOARD OF ESTIMATES

12/09/2015

CITY COUNCIL BILL:

15-0564 - An Ordinance concerning Waterfront Management District - Extension of District for the purpose of extending the Waterfront Management District to encompass certain adjoining blocks; modifying the criteria for local businesses, organizations, and residents to be represented on the Board of Directors of the Waterfront Management Authority; correcting, clarifying, and conforming related language; making this ordinance subject to certain contingencies; providing for a special effective date; and generally relating to the Waterfront Management District and Authority.

The Law Department is favorable with amendments.

With regard to the extension of the District borders, Council Bill 15-0564 inserts a map which shows the proposed additions to the District. The bill also incorporates the special election process required by Article II, Section 63(k) of the Charter and Article 14, Section 8-15 of the City Code. In order to more clearly define the District boundaries, the Law Department recommends that: (1) the map on page three of the bill be deleted; (2) the current metes and bounds description be restored; and (3) new language be inserted to define more specifically the additions to the District. The Law Department has submitted its proposed language, and is working with the Department of Legislative Reference to provide this language in proper amendment form. The bill also comports with Section 63(c)(4) Charter requirement that the majority of the members of the board shall be owners or representatives of the owners of properties in the districts that are subject to taxes or charges.

Law Department Amendments

(a) In general.

- (1) There is a community benefits district, to be known as the Waterfront Management District (the "District") **{eliminate [},** within the following boundaries: **{eliminate}.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**CITY COUNCIL BILL NO. 15-0564:- cont'd**

(2) i. {RESTORE ORIGINAL METES AND BOUNDS LANGUAGE HERE}; AND

ii. BEGINNING AT THE SOUTHWEST CORNER OF THE INTERSECTION OF SOUTHBOUND SOUTH PRESIDENT STREET AND EASTERN AVENUE AND RUNNING EAST ALONG THE SOUTH SIDE OF EASTERN AVENUE TO THE SOUTHWEST CORNER OF THE INTERSECTION OF EASTERN AVENUE AND SOUTH CAROLINE STREET; THEN RUNNING SOUTH ALONG THE WEST SIDE OF SOUTH CAROLINE STREET TO THE SOUTHWEST CORNER OF THE INTERSECTION OF SOUTH CAROLINE STREET AND ALICEANNA STREET; THEN RUNNING WEST ALONG THE SOUTH SIDE OF ALICEANNA STREET TO THE SOUTHWEST CORNER OF THE INTERSECTION OF ALICEANNA STREET AND SOUTH CENTRAL AVENUE; THEN RUNNING NORTH ALONG THE WEST SIDE OF SOUTH CENTRAL AVENUE TO THE SOUTHWEST CORNER OF THE INTERSECTION OF SOUTH CENTRAL AVENUE AND FLEET STREET; THEN RUNNING WEST ALONG THE SOUTH SIDE OF FLEET STREET TO THE SOUTHWEST CORNER OF THE WESTERN MOST INTERSECTION OF FLEET STREET AND SOUTHBOUND SOUTH PRESIDENT STREET, THEN NORTH ALONG THE WEST SIDE OF THE WESTERN MOST SECTION OF SOUTHBOUND SOUTH PRESIDENT STREET TO THE BEGINNING POINT AT THE SOUTHWEST CORNER OF THE INTERSECTION OF SOUTHBOUND SOUTH PRESIDENT STREET AND EASTERN AVENUE. CONTAINING AND COMPRISED OF CITY BLOCKS 1439, 1440, 1441, 1442, 1443, 1804, AND 1805 IN THEIR ENTIRETIES; AND

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**CITY COUNCIL BILL NO. 15-0564:- cont'd**

iii. THE BOUNDARIES OF BLOCK 1818, AS BOUNDED BY LANCASTER STREET TO THE NORTH, SOUTH BOND STREET TO THE EAST, THAMES STREET TO THE SOUTH, AND SOUTH CAROLINE STREET TO THE WEST; BUT LIMITED TO THE INDIVIDUAL INTERNAL BOUNDARIES OF LOTS 030, 030A, 043D, 044A, 044B, 044C, 044D, 044E, 055, AND 057 EXCLUSIVELY.

**ALL OTHER REPORTS RECEIVED WERE FAVORABLE.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/09/2015**

**PROPOSALS AND SPECIFICATIONS**

1. Dept. of Public Works/Office - WC1342, AMI/R Urgent Need  
of Engineering & Construction Metering Infrastructure  
Repair and Replacement  
Various Locations  
**BIDS TO BE RECV'D: 12/23/15**  
**BIDS TO BE OPENED: 12/23/15**

**12:00 NOON**

**ANNOUNCEMENT OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**